



MEMBERSHIP APPLICATION INFORMATION

Membership Information

Barwon Valley Pony Club (BVPC) welcomes your application on the condition that (if approved by the Committee), you and your family will give the club your full commitment to supporting the club in its operation including the running of events, maintenance and development of facilities, fundraising and generally enriching the opportunities of our members with the values of friendship and cooperation.

Families should be aware that the membership fees do not fully cover the Club's costs of operation or ongoing maintenance and improvements. The Club relies heavily on members' and fundraising through a variety of sources such as the canteen, events, fundraising activities, raffles, etc.

All members are expected to help run the rallies which will include (but is not limited to):

- Assisting in Canteen
- Setting up in the morning & packing up in the afternoon
- Cleaning areas (inside & out)
- Moving equipment during lessons

A vital part of every membership is our Membership Agreement Time (MAT) of 20 hours per financial year (January – December) per family. Without MAT contributions our Club will not be able to run any events. Please be aware that MAT hours are not optional, they are a vital part of the membership agreement between BVPC and your family.

This is time outside of rallies and may include:

- Assisting with the planning & set up of events (Competitions run by the club)
- Assisting on the day of events – gear checking, dressage pencilling, scoring, canteen, marshalling, etc.
- Working bees to maintain & improve the grounds

To better understand the skill base we have within our membership and to assist with voluntary task allocation we request that you completed the resources and skills information on the application form.

In addition, PCV guidelines state that that Parents, Guardians and Supporters who are routinely at Pony Club are required to hold a current Working with Children Check (WWC) issued by the Victorian Government (for applications refer to <http://www.workingwithchildren.vic.gov.au/>). There is no cost associated with this Check and takes approximately 21 days to receive. For new members 18 years old and over their membership is also conditional upon them providing evidence of a WWC. If new members 18 years old and over cannot produce this check before the next rally, then they can ride at one rally (after they have joined) upon production of the receipt that it has been applied for.

Upon signing a membership application, you are acknowledging that you agree to:

- Undertake family duties willingly and enthusiastically
- Fully support and pay for any emergency medical care or veterinary assistance required
- Abide by the Pony Club Victoria (PCV) Code of Conduct, and
- Abide by all BVPC and PCV rules, regulations, policies, procedures and directives.

PCV Code of Conduct

The Pony Club Victoria's Code of Conduct:

- Outlines behaviours that are expected of every person involved in our organisation, as well as identifying the types of behaviours that will not be tolerated.
- Applies to members, officials, adult supporters, coaches, instructors, spectators, family, friends, administrators and other members of our diverse pony club community.
- Applies to all PCV, Zone and Club sanctioned activities.

Values and Behaviours

Respect and recognition

- I treat others as I would like to be treated
- I treat everyone with dignity, courtesy and respect
- I appreciate performances by all participants
- I value and recognise good behaviours and the contributions of all
- I communicate openly and provide constructive supportive feedback

Caring

- The welfare of the horse is paramount
- I am considerate of others
- I encourage others to participate but I don't force the issue
- I never resort to verbal abuse, harassing behaviour, hostility or aggression

Integrity

- I am open, honest and trustworthy
- I do what I say
- I am a Good Sport and encourage others to do the same
- I do not make any disparaging or belittling remarks about others
- I abide by the Code of Conduct

Inclusion

- I support and help others
- I am flexible and responsive to people's needs
- I work collaboratively to achieve the best outcomes
- I encourage the participation of all regardless of ability, age, gender, sexual orientation, race, culture or religion
- I contribute towards and enjoyable and safe environment for all

Responsibilities

Club members

- Embrace and act in accordance with the Code of Conduct
- Role model and share your knowledge of this Code
- Consider and uphold the welfare of the horse in any activity in which you participate
- Raise situations that you think might be a breach of this Code with your Club or Zone's officials. Encourage others to raise their concerns.

Officials, Parents, Guardians, Instructors, Administrators, Observers and Supporters

- Keep the Code of Conduct accessible for future reference
- Embrace and act in accordance with the Code of Conduct
- Role model and share your knowledge of the Code
- Lead by example
- Raise situations that you think might be a breach of this Code with your Club or Zone's officials. Encourage others to raise their concerns
- Encourage an environment where others can raise their concerns
- Manage behaviour that is inconsistent with this Code

General Advice

- Your Club's officials are your most direct source of information and action

Breaching the Code of Conduct

- PCV, Zone's and Club's treat breaches of this Code seriously
- If you breach this Code, or assist someone else to breach the Code, the breach will be investigated
- If it is determined that a breach has occurred, your Club, Zone or PCV, as appropriate, will address the behaviour in line with the circumstances of the individual case.

Further information: www.ponyclubvic.org.au

Membership Year and Fees

The membership year runs from 1 January to 31 December.

Membership fees are made up of 4 components:

- Pony Club Australia Levy
- Pony Club Victoria Levy (includes insurance)
- Barwon Zone Levy
- Barwon Valley Pony Club Membership fee + Maintenance Levy

Fees are set towards the end of the membership year for the following year.

Barwon Valley provides a discount to 2nd and 3rd riders in a family. Our fees for the 2024 are:

Membership Fees 2024					
	Junior Riders			Senior Riders	
	Under 18 Years Old			18 - 25 Years Old	
	1st Rider	2nd Rider	3rd Rider	1sr rider	2nd Rider
<i>Fees paid to Pony Club Victoira, Pony Club Australia & Barwon Zone</i>					
PCV levy	\$ 135.00	\$ 135.00	\$ 135.00	\$ 135.00	\$ 135.00
PCA levy	\$ 82.95	\$ 82.95	\$ 82.95	\$ 82.95	\$ 82.95
Barwon Zone	\$ 7.00	\$ 7.00	\$ 7.00	\$ 7.00	\$ 7.00
<i>Fees retained by Barwon Valley Pony Club</i>					
BVPC membership	\$ 204.75	\$ 184.28	\$ 165.85	\$ 204.75	\$ 184.28
BVPC maintenance levy	\$ 120.00	---	---	\$ 120.00	---
Total per Rider	\$ 549.70	\$ 409.23	\$ 390.80	\$ 549.70	\$ 409.23
Total for Family	\$ 549.70	\$ 958.93	\$ 1,349.72	\$ 549.70	\$ 958.93
2024 Membership Year	1 rider	2 riders	3 riders	1 rider	2 riders



Barwon Valley Pony Club Inc.

No. A00005015C



Social Media

Our public pages open to anyone to follow are:

- [Barwon Valley Pony Club Community](#)
- [Barwon Valley PC Events](#)

Our private group for current members and their parents/guardians:

- [Barwon Valley Riders](#)

Communication

We produce a monthly newsletter which is emailed out to all members. The link for the newsletter will also be posted in the Barwon Valley Riders Facebook group.

For quick communication we rely on the Facebook Group to share information such as working bee days, competitions that riders may go to, horsemanship information, etc.

In the days leading up to a Rally Day we will both email and post in the Riders group, the timetable for the rally, a current group listing and rosters for canteen, set up & pack up.

Rally Days

Rallies are held the 1st Sunday of every month except for January each year.

Set up is at 8:45am (assisted by everyone) so it is recommended that members arrive before 8:45am. Gates are open at 8:30am.

All riders **MUST** check in at the office prior to Gear Check.

Gear Check is at 8:50am. All riders **MUST** be gear checked prior to attending their first lesson.

Morning lessons are at 9:30 & 10:30am

Lunch at 11:30am to 12:30pm

Afternoon lessons are at 12:40 & 1:40pm

Pack up is assisted by everyone

Rally Attendance for Competition Purposes

To register an attendance with a horse/rider combination for competition purposes, A horse/rider combination **MUST** check in at the office upon arrival and **MUST** be gear checked and attend two lessons on a rally day.

If rider is riding a green horse and only riding one session with that horse, rider must attend a second session either a ridden lesson as an observer or a theory lesson.

What to bring & wear to a Rally

National Gear Rules June 2023 define what equipment is allowed and not permitted. These can be found at:

[Pony Club Australia National Gear Rules](#)

Horse

- must be at least 4 years old
- Stallions are NOT permitted

Gear for Horse

- Bridle (bitless is not permitted)
- Saddle
- Saddle cloth
- Water bucket
- Hay (may be in a hay bag, but NOT a netting bag)
- Feed if you wish to give your horse a feed at lunch time
- Rug if required when in yard

Rider

- Must be enthusiastic & willing to learn 😊

Gear for Rider

- Helmet (as per gear rules)
- Pony Club Uniform (available in uniform shop) – please wear a sleeved top on your first day
- Jodhpurs – for rally days may be white, cream, banana, brown, blue or black, but NO patterns
- Riding boots
- Gaiters may be worn over short boots
- No jewellery whilst riding

Float & Car Parking

All floats parked in the main float parking area below the club rooms are to be parked with the front of the car facing west. No-one is permitted to back their float up to the timber yards.

Floats parking on the west side of the driveway near the steel yards are to park with the front of the car facing the front gates. Floats may be backed up to the steel yards.

Cars without floats are to be parked in the designated car park areas.



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Yarding & Tying Up

There are a number of pony & horse yards available on a rally day. Yards are not currently pre-booked and are available on a first in best dressed basis.

- Yards with two rails are reserved for minis & ponies and can be found at the eastern end of the timber yards next to the wash bay
- Bigger yards are reserved for horses
- All yards MUST be left clean at the end of the day
 - There is a poo collection site at the timber yards (in the middle)
 - There is a trailer at the end of the steel yards for poo collection
- Please tie up horses to baling twine, not the rails
- Tank water is available at both the timber and steel yard complexes

Horses may be tied to their float as long as there is a car attached to the float.

Lessons & Instructors

There are 4 lessons each rally and these will be a mix of ridden and theory. Each ridden lesson will have a maximum of 8 riders and 1 instructor. We ask that riders are polite to the instructors, listen and do what they are asked to do. We ask parents/guardians to not coach from the sideline and leave the instruction to the instructors during the lesson.

Our instructors are all experienced, knowledgeable and approachable.

Working With Children Check (WWCC)

All riders 18 years and over MUST have a current Working with Children Check whilst.

All parents, guardians and regular visitors to rally days MUST have a current WWCC.

These requirements required by law. If you do not provide a WWCC at the time of membership renewal or application, your membership approval will be held until a WWCC is provided.